

# Privacy policy for the website ceconomy.de/en

We want you to feel comfortable on our website. For that reason, the protection of your privacy and personality rights is an important concern for us. For that reason, we request that you carefully read the following summary of how our website works. You can rely on the fact that we process your data transparently and fairly and we seek to handle your data carefully and responsibly.

The aim of the following privacy policy is to inform you about how we use your personal data. We fully comply with the strict provisions of German data protection law as well as the requirements under the European General Data Protection Regulation (GDPR).

# Controller and contact information for the data protection officer

The controller as defined in the GDPR, other data protection legislation in the member states of the EU and other provisions related to data protection is:

CECONOMY AG Kaistr. 3 40221 Düsseldorf Germany

Phone: 0211 5408-7000 E-mail: <u>info@ceconomy.de</u>

You can contact the controller's data protection officer under: datenschutz@ceconomy.de.

#### Extent of the processing of personal data

We only collect and use personal data from you to the extent necessary to provide a functional website as well as our content and services. In many cases we will only collect and use your personal data with your consent. An exception will apply in cases where prior consent is not possible on objective grounds and the processing of the data is permitted by statutory stipulations.

The security of your personal data is a high priority for us. We therefore use technical and organisational measures to protect the data of yours that we store to prevent loss or abuse by third parties. In particular, the employees of ours who process the personal data have been subjected to the obligation to maintain data secrecy and are required to comply with it. Your personal data is encrypted during transmission for protection; for example, we use SSL (Secure Socket Layer) for communication via your web browser. This can be identified via the padlock icon that your browser displays when an SSL connection is established. To guarantee lasting protection of your data, the technical security measures are regularly reviewed and updated to the latest standards if required. These principles also apply to companies that process and use data on our behalf and in accordance with our instructions.

#### Purposes and legal bases of the processing of your personal data

We collect, process and use your personal data for the following purposes:

- Improving the functionality of the website
- Contact us by telephone or e-mail



- Provision of telemedia

Your personal data may be processed on the following legal grounds:

- Art. 6 (1) lit. a) GDPR is the legal basis for processing on the basis of consent obtained from you for a specific processing purpose.
- Art. 6 (1) lit. c) GDPR applies if we are subject to a legal obligation requiring the processing of personal data, for instance to comply with tax-related obligations.
- Art. 6 (1) lit. d) GDPR applies if the processing of personal data is necessary to protect your vital interests or those of another natural person.
- Art. 6 (1) lit. f) GDPR applies in the case of a legitimate interest on our part, e.g. when
  deploying service providers in the course of order processing, such as when performing
  statistical surveys and analyses. Our interest is geared towards the use of a user-friendly,
  attractive and secure presentation and optimisation of our online offering that both serves
  our commercial interests and also meets your expectations.

## Duration of the storage and routine erasure of personal data

We will only process and store your personal data for the period required to perform the purpose for which it is being stored or if this is required by statute or other legal provisions. If the purpose lapses or is completed, your personal data will be deleted or blocked. If it is blocked, erasure will take place as soon as this is no longer precluded by statutory, constitutional or contractual retention periods, there are no grounds to assume that any erasure will be detrimental to your protectable interests and an erasure does not require disproportionate effort due to the special manner in which it is stored.

#### Collection of general data and information (log files)

Every time it is accessed, our website collects a range of general data and information on the basis of Art. 6 (1) lit. f) GDPR, which is stored temporarily in server log files. A log file is produced during the automatic logging process by the computer system performing the processing. The following may be recorded:

- Access to the website (date, time and frequency)
- How you arrived at the website (previous page, hyperlink etc.)
- Quantity of data transmitted
- Which browser and browser version you use
- The operating system you use
- The Internet service provider you use
- The IP address that your Internet access provider assigns your computer during the connection to the Internet

The collection and storage of this data is required to operate the website, to safeguard its functionality and to deliver the content of our website properly. Additionally, the data helps us optimise our website and guarantee the security of our IT systems. For that reason, the data is stored for a maximum of seven days as a technical precaution.

We also use this data for purposes of advertising, market research and the demand-focused presentation of our services by creating and evaluating user profiles under pseudonyms. We will not



do so if you make use of your right to object to this use of your data (see notes on the right to object under 'Your rights').

### Cookies, web analysis services and social media

We use cookies, web analysis services and social media plug-ins on our website. These are covered by a separate <u>privacy policy</u>.

#### Processing personal data on contact

### a) Contact

If you contact us by telephone or e-mail, we will store the data you provide to us based on Art. 6 (1) lit. b) GDPR in order to answer your questions. The contact is logged to enable us to provide evidence of the contact in accordance with statutory requirements. We will erase the data generated in this context when we have finished the respective conversation with you and the matter in question has been concluded.

#### b) Miscellaneous

Based on Art. 6 (1) lit. f) GDPR, we use and store your personal data and technical information to the extent necessary to prevent or track abuse or other unlawful conduct on our website, e.g. to maintain data security in the event of attacks on our IT systems. This is also done if we are legally obliged to do so, for instance due to an official or judicial order, and to preserve our rights and claims as well as legal protection.

## Passing-on of personal data to third parties

When passing on your personal data, we always ensure the highest possible level of security. For that reason, we will only pass your data to carefully selected service providers and partner companies under contractual obligations. Also, we will only forward your data to bodies that are located within the European Economic Area and are thus subject to strict EU data protection laws or are obliged to maintain a corresponding level of protection. No data is transferred to third countries at the present time, nor is this planned for the future.

#### a) Forwarding to service providers pursuant to Art. 6 (1) lit. b) and f) GDPR

A range of service providers act for us in respect of the operation and optimisation of our website and services and also to manage contracts, e.g. for central IT services or the hosting of our website. We forward the data required to perform the requisite task (e.g. IP address) to these companies.

Some of these companies perform data processing on our behalf and are therefore required only to use the data provided in accordance with our instructions. In this case we are responsible by law for adequate data protection provisions at the companies commissioned by us. For that reason we agree concrete data security measures with these companies and monitor them regularly.

b) Passing-on to other third parties in accordance with Art. 6 (1) lit. c) and f) GDPR Finally, we will pass your data to third parties or public authorities in accordance with applicable data protection legislation if we are legally required to do so under an official or judicial order or if we are entitled to, e.g. because this is required to prosecute criminal acts or to protect and assert our rights and claims.



### Your rights

Naturally, you have rights pertaining to the collection of your data, and we explain these below. If you want to make use of any of the following rights at no cost to you, simply send us a message. You can use the following contact details without incurring any costs other than the message costs at your standard rate:

By e-mail: datenschutz@ceconomy.de

**By post:** CECONOMY AG

Kaistr. 3

40221 Düsseldorf

Germany

For your own protection we reserve the right, upon request, to obtain further information required to confirm your identity and, if identification is not possible, to refuse to handle the request.

### a) Right to be informed

You have the right to request information from us about the personal data stored relating to your person.

### b) Right of rectification

You have the right to demand immediate rectification and/or completion of the personal data relating to you.

# c) Right to restrict processing

You have the right to demand the restriction of the processing of your personal data if you dispute the accuracy of the data or the processing is unlawful, you have rejected its erasure and we no longer need the data, but you require it to assert, pursue or defend legal claims or you have raised an objection to the processing.

## d) Right of erasure

You have the right to demand the erasure of your personal data stored by us, unless the processing is necessary for exercising the right of freedom of expression and information, for compliance with a legal obligation, for reasons of public interest or for the establishment, exercise or defence of legal claims.

#### e) Right of notification

If you have asserted your right of correction, erasure or restriction of processing, we will notify all recipients to whom you have disclosed the relevant personal data of the correction or erasure of the data or restriction of the processing, unless this turns out to be impossible or would involve disproportionate effort.

#### f) Right to data portability

You have the right for the personal data that you have provided to us to be passed to you or a third party in a structured, standard and machine-readable format. If you request the direct transfer of the data to a different controller, this will only be done if it is technically feasible.

# g) Right to object

If your personal data is being processed on the basis of legitimate interests pursuant to Art. 6 (1) lit. f) GDPR, you have the right to raise an objection to the processing under Art. 21 GDPR.

# h) Right to revoke consent

You have the right to withdraw your consent to the collection of data at any time with future effect. This has no bearing on the data collected up to the point at which the revocation

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- takes effect. Please understand that for technical reasons the implementation of your revocation may take some time and you may still receive messages from us during this time.
- Right to complain to a supervisory authority
   If the processing of your personal data breaches data protection law or if your claims under data protection law are otherwise infringed, you can complain to a supervisory authority.

Personal data that we are required to store due to statutory, constitutional or contractual retention periods will be blocked instead of being erased. This prevents it being used for other purposes.

## Links to other companies' websites

Our website contains links to other companies' websites. We are not responsible for the data protection provisions on external websites that you can access via these links. Please inform yourself about the privacy policies of these external websites there.

### Changes to the privacy policy

To guarantee that our privacy policy always complies with the latest statutory provisions, we reserve the right to make changes at any time. This also applies in the event that the privacy policy needs to be amended due to new or revised offerings or services.

Version dated: October 2019, version 2.0